

English Proficiency Programme FAQs

[For part-time undergraduates only](#)

Updated 27/12/18

The English Proficiency Programme FAQs (for part-time undergraduates) are divided into the sections below:

- [For all intakes](#) English Proficiency (EP) requirements ----- Page 1
- [For all intakes](#) How to verify/view results ----- Page 3
- [For all intakes](#) What happens after I pass/fail my EP course----- Page 3
- [For all intakes](#) CU Restrictions ----- Page 4
- [For 2018/01 – 2018/07 intakes](#) Attempts at SDE101 and SDE102 ----- Page 4
- [For 2019/01 intakes onwards](#) SDE101 as a graduating requirement ----- Page 5
- [For intakes from 2016/01 – 2018/07](#) COR160----- Page 6

For all intakes

English Proficiency (EP) requirements

1. Who are required to take up English Proficiency (EP) courses?

All students admitted to SUSS from the January 2016 intake (with the exception of the Chinese, Early Childhood, Malay and Tamil undergraduate programmes) who do not have at least:

- a Grade B4 in GCE 'O' level English Language, or
- a Grade B4 in GCE 'AO' level General Paper, or
- a Grade B4 in English Paper 121, 1120 or 1119 at SPM, or
- a Grade C in Literature in English/English Language and Linguistics/Knowledge and Inquiry in GCE 'A' level /H2 level, or
- a Grade C in H1 General Paper, or
- a Grade 4 in English for IB Diploma holders, or
- a CAP of 3.0 in English Language for NUS High School Diploma holders, or
- an IELTS score of 6.5, or
- a TOEFL score of 580 (paper-based) or 237 (computer-based) or 85 (internet-based)

will be required to complete the course SDE101 Essential English Skills and English Proficiency Assessment that will evaluate students' English skills in listening, reading, grammar and writing, by the end of their first term. This requirement does not apply to selected undergraduate programmes where the English Language requirement is an admission criterion.

For more details, please refer to:

<http://www.suss.edu.sg/admissions/Pages/EnglishLanguageProficiencyCourses.aspx>

English Proficiency Programme FAQs

[For part-time undergraduates only](#)

2. Am I required to just complete or do I have to pass SDE101 too?

Depending on the intake of the student, the following will apply:

- 2015/07 intake students are only required to attempt and complete SDE101.
- 2016/01 – 2017/07 intakes are required to complete **and** pass SDE101. Students who fail are subjected to an additional 4 online Language Enhancement Courses (LECs).
- 2018/01 – 2018/07 intakes are required to complete **and** pass SDE101, subject to a maximum of 2 attempts. If both attempts are a 'fail', students are subjected to an additional 4 online Language Enhancement Courses (LECs).
- 2019/01 intake onwards are required to complete **and** pass SDE101 as part of their graduating requirement. The next attempt will be a year from the previous failed attempt, except for students who have 40cu remaining in their candidature, who will be able to attempt SDE101 every term.

3. What happens if I did not attempt any of the EP courses?

You would be subjected to a cu restriction in your second semester, since the EP requirement has not been met.

4. What are LECs?

LECs refer to Language Enhancement Courses (LECs). More specifically, the courses SDE102, SDE103, SDE104 and SDE105. More information can be found at <http://tlc.suss.edu.sg/english-proficiency.html>

5. Must I complete SDE101 in the first term of my first semester?

If you have yet to fulfill the English Proficiency (EP) requirement upon admission, you are automatically enrolled into SDE101 in your first semester and you are highly encouraged to complete the graded quizzes in this first term.

If you have met your EP requirement upon admission, the EP courses are optional for you to take up at any point during your candidature.

6. Are the EP courses chargeable?

The course fees for 2019 are as follows:

SDE	Amount*
SDE 101	Waived for 1 st attempt. S\$36.90 will be imposed for 2 nd and subsequent attempts
SDE102	\$70.60 per attempt
SDE105	\$79.20 per attempt
SDE103 and SDE104	N.A.

*includes GST

7. What are the passing scores for the EP courses?

- SDE101: 75%
- SDE102: 50%
- SDE103: 50%

English Proficiency Programme FAQs

For part-time undergraduates only

- SDE104: 50%
- SDE105: 50%

How to verify/view results

- 8. I received a Certificate of Completion after submitting both of my written assignments for SDE102. Does this certificate certify that I have indeed passed SDE102 and I am able to move on to SDE103?**

No, the Certificate of Completion is **not** an indicator that you have passed SDE102. The Certificate of Completion is triggered to students who have submitted both of their written assignments, regardless of whether they have passed or failed SDE102.

- 9. How am I able to view my SDE102/SDE105 results?**

You will be able to view your SDE102/SDE105 results via Canvas after your written assignments have been graded. An email will be sent by Teaching & Learning Centre (TLC) to you two weeks after the assignment deadline to inform you that your scores have been uploaded. Feedback given by the marker is also uploaded with your score.

- 10. How do I check my EP status?**

You can log in to Student Portal > e-Service > English Proficiency > English Proficiency Status, to check on the pass/fail status and timeline of EP courses that you have taken.

What happens after I pass/fail my EP courses?

- 11. How do I register for an EP course next term?**

An email will be sent to inform you of the registration dates. Alternatively, you may check the upcoming registration dates on <http://tlc.suss.edu.sg/english-proficiency.html>.

- 12. After failing my SDE101, am I allowed to register for other LECs (i.e.: SDE103) instead of SDE102?**

No, all LECs must be taken in sequential manner (i.e.: Failure of SDE101 -> (upon passing of) SDE102 -> SDE103 -> SDE104 -> SDE105).

- 13. If I were to present my (i.e.) IELTS/TOEFL score at any point in time of my study period in SUSS, will I be exempted from SDE101 and further LECs?**

Yes, if you meet the minimum requirement, you are allowed to submit the supporting documents to get exempted from SDE101 and other LEC courses for the following term onwards.

For more information on the minimum requirements needed before exemption is granted, please refer to:

<http://www.suss.edu.sg/admissions/Pages/EnglishLanguageProficiencyCourses.aspx>

English Proficiency Programme FAQs

[For part-time undergraduates only](#)

[For part-time students only](#)

Credit Unit (CU) Restrictions

14. Will I be restricted to 10CU of non-Ucore courses during eCR if I were to fail my SDE101?

You will still be allowed to take up the maximum credit units (CUs) allowed during eCR even if you fail SDE101. The reason is that you have made an effort to attempt the course, despite failing it.

15. When will I be subjected to CU restrictions?

You will be subjected to c/u restrictions in the following semester if:

- In your first attempt at SDE101, you obtained a fail and:
 - you did not attempt SDE102 in the subsequent term.
 - [\(apply only to intakes from 2016/01 – 2018/07\)](#) in your second attempt at SDE101, you obtained a fail and did not complete SDE102.
- You did not attempt any EP courses and have not met the EP requirement.

16. If I pass SDE101 in my second attempt, but fail SDE102* in the same term, am I subjected to CU restrictions in the following semester? [\(For 2018/01 and 2018/07 intakes only\)](#)

No, since you have passed SDE101, you have fulfilled the EP requirement. However, you would need to attempt SDE102* as a consequence of failing SDE101 in your first attempt.

**An attempt at SDE102 refers to obtaining a score for at least one of the assignments.*

Pass SDE101 in 2nd attempt + fail SDE102 = Student is *not* required to do LECs in the following term as you have already fulfilled the EP requirement (refer to Q12). Nevertheless, it is strongly encouraged that you attempt SDE102 as you have paid the fees and feedback will be given by the marker.

17. How does the 10CU restriction work?

The 10CU restriction applies to non-uCore courses of 'New' and 'Repeat' courses. It does not apply to 'Resit' or uCore courses.

[For 2018/01 and 2018/07 intakes](#)

Attempts at SDE101 and SDE102

18. How do I meet the requirement of the EP Programme?

You will have 2 attempts in total to pass SDE101 (only 1 attempt within a term), failing which, you will go through the EP Programme by taking and passing all the LECs from SDE102 to SDE105 in the sequential order.

If you pass SDE101 in your first attempt, you will not need to take any other courses. If you pass

English Proficiency Programme FAQs

For part-time undergraduates only

SDE101 in your second attempt, you still need to take SDE102 as a consequence of failing SDE101 in your first attempt.

If you pass COR160 in your current semester, you are deemed to have met the EP requirement and you do not need to take any of the LECs in the following semesters.

19. What will happen if I fail SDE101 in my first attempt?

You are required to register and pass SDE102 in the next term. You are allowed to re-take SDE101 and SDE102 at the same time. Do take note that fees apply for SDE102 and re-attempt(s) for SDE101.

20. What will happen if I did not attempt SDE101 in term 1 of the semester?

A 'no attempt' is defined as not attempting any of the graded quizzes or TMA. This means that you should attempt SDE101 in the next term, if you did not pass COR160 yet. Please note that you will be limited to 10 credit units (CUs) of courses in the next semester if you do not register and complete the SDE101 or the required LECs. Do also take note that the CUs restriction may affect the completion period of your degree programme.

21. What happens if I fail SDE101 in my second attempt?

You did not meet the EP requirement and are required to attempt and pass the LECs from SDE102 to SDE105 in sequential order. In the scenario that you fail SDE102, you will have to re-take the same course until you pass it. The same goes for the other LECs. You are deemed to have fulfilled the EP requirement when you have completed and passed the LECs.

22. If I pass SDE101 in my second attempt, am I still required to complete SDE102?

If you passed SDE101 in your 2nd attempt, it only guarantees your exemption from the EP programme starting from the following term and onwards. You are still required to attempt SDE102 as a consequence of failing SDE101 in your first attempt.

23. What will happen if I fail my SDE102?

You are required to retake SDE102 in the next term. You need to proceed with self-registration via an email notification sent by Student Records and make payment for SDE102 through Student Portal > e-Service > EP registration.

24. What does it mean to have attempted SDE102?

It means that you have submitted at least one assignment and received a score on Canvas.

For 2019/01 intakes onwards

SDE101 as a graduating requirement

25. How do I meet the requirement of the EP Programme?

You are automatically enrolled to take SDE101 in your first semester if you did not meet the criteria stated in Q1 of this FAQs at the point of admission. Subsequently, your next attempt at

English Proficiency Programme FAQs

For part-time undergraduates only

SDE101 will be a year after your previous attempt. During the 3 terms between your two attempts at SDE101, it is required that you take the LECs to improve your English proficiency [refer to flowchart on <http://tic.suss.edu.sg/english-proficiency.html>]. At least one LEC must be taken per term, or you will be subjected to the cu restriction in the following semester.

Once you pass SDE101, it is optional for you to take the LECs. Please take note that passing SDE101 is part of the graduating requirement.

26. What happens if I do not pass SDE101 in my final year of candidature?

Students who have 40cu remaining in your candidature are allowed to attempt SDE101 once per term until you pass. You have to pass SDE101 in order to graduate.

27. Will I need to pay when I take SDE101?

The fee for the first attempt is waived. Fees apply for the subsequent re-attempt(s).

28. What will happen if I fail SDE101?

In the subsequent school terms, you are required to take at least one Language Enhancement Course (LEC) per term, i.e. SDE102 -> SDE103 -> SDE104 -> SDE105. You can re-take SDE101 a year after your previous attempt. Do take note that charges apply for re-attempt(s) for SDE101.

29. Why is the format of SDE101 different? ([for students who have attempted SDE101 previously](#))

From 2019/01 semester, a TMA written essay component is included in the SDE101 assessment. Hence, completion of SDE101 means a student has completed the 3 graded quizzes and submitted the written essay on time.

For intakes from 2016/01 – 2018/07

COR160

30. What will happen if I pass my COR160?

You will be **exempted** from further LECs in the following semester because you would have met the EP requirement.

31. What will happen if I fail my COR160?

With effect from 2016/07 intake onwards, students who fail COR160 are required to register and pass SDE105. You will not be able to re-take COR160 until you pass SDE105.

32. Will I still be restricted to 10cu if I did not attempt SDE101/SDE102 but passed COR160?

If you passed COR160, you would have met the EP requirement. Hence, you will not be required to pass the EP courses (if you did not attempt them in the first place), nor will you be subjected to the cu restriction.

English Proficiency Programme FAQs

[For part-time undergraduates only](#)

- 33. If I did not meet the EP requirement at point of admission (i.e.: to do SDE101) and I failed COR160 during my exams, can I just complete and pass SDE105 in order to re-take COR160?**

No, the EP programme takes precedence. This means that you are required to follow the EP progress flow by attempting SDE101 > SDE102 > SDE103 > SDE104 > SDE105.

If you pass SDE101, you may then complete and pass SDE105 in order to be able to re-take COR160 again.

- 34. What happens if I did not attempt the EP course(s) at least once per term and I am restricted to 10CU of courses, but at the same time, HoP has also given his/her approval to allow me to take up 25CU for the same semester?**

The EP restriction of 10CU will take priority over HoP's approval to read up to 25CU.

----END---